



Buckeye Valley Fire District

Administrative Offices

25206 W. US Hwy 85, Buckeye AZ 85326

Phone: (623) 386-5906 Fax: (623) 386-5766

Chad Lancaster – Chairman, Roger Wallace – Clerk

Daniel Richardson – Member, Michael Rose – Member, Deron Miller – Member

Mike Duran – Fire Chief

MINUTES OF AUGUST 24TH, 2017 REGULAR BUSINESS MEETING

1. CALL TO ORDER - **1800 hours**

2. ROLL CALL OF BOARD MEMBERS

Chad Lancaster-Chairman

ABSENT – arrived at 1821 hours via telephone

Roger Wallace-Clerk

PRESENT – acting board chair in absence of C. Lancaster

Daniel Richardson-Member

PRESENT

Michael Rose- Member

ABSENT

Deron Miller- Member

PRESENT

3. RECOGNITION OF GUEST(S) - **1825 hours**

a. **Barry Aylstock – Faith, Ledyard & Faith. PLC**

4. PLEDGE OF ALLEGIENCE & INVOCATION - **D. Richardson / R. Wallace**

5. CALL TO THE PUBLIC - **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-43.1.01 (H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

6. FINANCIALS

a. Motion by D. Richardson, 2nd by R. Wallace to approve of July 2017 financial statements. **Motion carries 3-0.**

i. **Chief Duran notifies Board that the property tax revenue is not reflecting currently on financials as collection date has not yet come. Also waiting on PSPRS website to re-open for entities to be able to claim credits.**

7. MINUTES

a. Motion by R. Wallace, 2nd by D. Richardson to approve the minutes of the July 27th, 2017 Regular Business Meeting. **Motion carries 3-0.**

8. CHIEF'S PRESENTATION

a. Chief Duran performs oath swearing for six new graduates of the BVFD academy.

b. Motion by Wallace, 2nd by Miller to approve of Chief Duran's requests to submit letter of withdrawal to the Regional Metropolitan Phoenix Fire Service Automatic Aid. **Motion carries 4-0.**

c. Chief Duran updates Board regarding Fry Fire billing process. Fry is moving to Tritec software; cloud storage so BVFD can access own information.

9. OLD BUSINESS

- a. Chief Duran updates Board regarding BVFD bond program campaign
 - i. PAC / Local 4371 / BVFD staff have been strategizing, consulting and attending events.
- b. Chief Duran updates Board regarding BVFD PSPRS board activities.
 - i. Processing two disability retirement applications:
 - 1. Requesting appeal; District will need to retain counsel.
 - 2. Received IME; scheduling local board meeting.
- c. Chief Hundley updates Board regarding BVFD Medical Services Division
 - i. Internal recruitment open Aug 21 – Sept 1
 - ii. External process for Medics once internal process ends.

10. NEW BUSINESS

- a. Motion by D. Richardson, 2nd by C. Lancaster to approve the Fire Chief employment contract with current Fire Chief, Mike Duran. **Motion carries 4-0.**

11. INFORMATION ITEMS

- a. Chief Duran reviews monthly service level reports.
- b. Refurbished fire truck is in Henderson, NV and within budget.
- c. Ambulance inspections stay at 100%; Kendall Earley managing process and doing great job.
- d. BVFD management continues to meet with Gila Bend.
- e. Trailer moved from 324 to 321; County declared it a manufactured home; therefore, only one move is allowed.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team or members of the public. The Fire Board may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. §38-431.02

12. VOTE TO GO INTO EXECUTIVE SESSION - **1827 hours**

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel, provide direction to its staff on confidential matters subject to litigation or discuss matters pertaining to personnel matters, pursuant to A.R.S. §38-431.03(A)(1) & (A)(3).

Executive Session Roll Call:

Wallace
Lancaster via telephone
Miller
Richardson

Reconvene General Session - 1905 hours

13. ADJOURN - **1927 hours**