



Buckeye Valley Fire District

Administrative Offices

25206 W. US Hwy 85, Buckeye AZ 85326

Phone: (623) 386-5906 Fax: (623) 386-5766

Chad Lancaster – Chairman, Roger Wallace – Clerk

Daniel Richardson – Member, Michael Rose – Member, Deron Miller – Member

Mike Duran – Fire Chief

MINUTES OF FEBRUARY 23RD, 2017 REGULAR BUSINESS MEETING

1. CALL TO ORDER - **1802 hours**

Chairman Lancaster swears in new Board Members Daniel Richardson and Deron Miller.

2. ROLL CALL OF BOARD MEMBERS

Chad Lancaster-Chairman	PRESENT
Roger Wallace-Clerk	PRESENT
Daniel Richardson-Member	PRESENT
Michael Rose- Member	ABSENT
Deron Miller- Member	ABSENT

3. RECOGNITION OF GUEST(S)

Roy Hitchens – Arrived at approximately 1810 hours

4. PLEDGE OF ALLEGIANCE & INVOCATION - **C. Lancaster and R. Wallace**

5. CALL TO THE PUBLIC - **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-43.1.01 (H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

6. FINANCIALS

- a. Motion by R. Wallace, 2nd by D. Richardson to approve of January 2017 financial statements. **Motion carries 3-0.**

Move out of order to 10A

7. MINUTES

- a. Motion by D. Richardson, 2nd by C. Lancaster to approve the Minutes of the January 30th, 2017 Regular Business Meeting. **Motion carries 3-0.**

8. CHIEF'S PRESENTATION

- a. Fire Chief, Mike Duran updates Board regarding attendance at Arizona Metropolitan Trust conference for 2017 – 2018 health benefit plan. Reviews increases District must absorb in the coming fiscal year including \$87,000 to continue health benefits.
 - i. District will allow Union representative to attend Trust meetings going forward.

9. OLD BUSINESS

- a. Discussion and update on strategic plan documents. Target completion of March 17, 2017
 - i. Board requests update on strategic plan every month or 90 days as management sees fit.
 - ii. Labor representative Bennie McKinnie states Union is pleased with outcome of process.

10. NEW BUSINESS

- a. Auditor, Roy Hitchens (Heidenreich & Heidenreich) reviews annual audit results. Audit went well. No issues with financial side or compliance side. No adjustment made. District has approximate net income of \$400,000. District complies and has good internal controls.
- b. Motion by C. Lancaster, 2nd by D. Richardson to approve the continuation of services contract at SRP Mesquite facility. **Motion carries 3-0.**
- c. Motion by D. Richardson, 2nd by R. Wallace on resolution approving the sale agreement for the sale of District real property located at 29313 W. Van Buren St., Buckeye, AZ 85326 and authorizing the District Fire Chief to sign necessary documents to transfer the title to said property. **Motion carries 3-0.**
- d. Finance Director, Ray Temple updates Board regarding 2016 – 2017 budget status and expenditure adjustment and approvals. Reviews the following process with Board: item will appear on agenda next month (March meeting) and then within two weeks of that meeting, will hold a special business meeting for possible approval.

11. INFORMATION ITEMS

- a. Chief Duran provides Board with monthly service level reports.
- b. Chief Duran updates Board regarding ongoing MOU negotiations.
- c. Chief Duran updates Board regarding PSPRS actuary and that BVFD must fund approximately \$313,000 due to this.
- d. Union Treasurer, Bennie McKinnie updates Board regarding other locals meeting in effort to consolidate.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team or members of the public. The Fire Board may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. §38-431.02

12. VOTE TO GO INTO EXECUTIVE SESSION

- a. Motion by R. Wallace, 2nd by D. Richardson to go into executive session. **Motion carries 3-0.**

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel, provide direction to its staff on confidential matters subject to litigation or discuss matters pertaining to personnel matters, pursuant to A.R.S. §38-431.03(A)(1) & (A)(3).

Executive Session Roll Call:

C. Lancaster
R. Wallace
D. Richardson

Motion by C. Lancaster, 2nd by R. Wallace to reconvene regular business. **Motion carries 3-0.**

Reconvene Roll Call:

C. Lancaster
R. Wallace
D. Richardson

13. ADJOURN - 1940 hours