



# Buckeye Valley Fire District

Administrative Offices

25206 W. US Hwy 85, Buckeye AZ 85326

Phone: (623) 386-5906 Fax: (623) 386-5766

Chad Lancaster – Chairman, Roger Wallace – Clerk

Daniel Richardson – Member, Michael Rose – Member, Deron Miller – Member

Mike Duran – Fire Chief

## **MINUTES OF MARCH 23<sup>RD</sup>, 2017 REGULAR BUSINESS MEETING**

1. CALL TO ORDER - **1807 hours**

2. ROLL CALL OF BOARD MEMBERS

Chad Lancaster-Chairman	<b>PRESENT</b>
Roger Wallace-Clerk	<b>PRESENT</b>
Daniel Richardson-Member	<b>ABSENT</b>
Michael Rose- Member	<b>PRESENT</b>
Deron Miller- Member	<b>ABSENT</b>

3. RECOGNITION OF GUEST(S)

Kepra Jack – HeartFit For Duty

4. PLEDGE OF ALLEGIENCE & INVOCATION - **C. Lancaster and R. Wallace**

**Chairman Lancaster moves out of order to 9a New Business.**

5. CALL TO THE PUBLIC - **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-43.1.01 (H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

6. FINANCIALS

- a. Motion by M. Rose, 2<sup>nd</sup> by R. Wallace to approve of February 2017 financial statements.  
**Motion carries 3-0.**

7. MINUTES

- a. Motion by R. Wallace, 2<sup>nd</sup> by C. Lancaster to approve the Minutes of the February 23<sup>rd</sup>, 2017 Regular Business Meeting. **Motion carries 3-0.**

8. OLD BUSINESS

- a. Discussion and update on BVFD strategic plan document. Document is complete and will be distributed to membership.

9. NEW BUSINESS

- a. Registered Nurse, Kepra Jack presents and discusses the offerings of the wellness program, HeartFit For Duty.

**Chairman Lancaster moves back to order 5. Call to the Public.**

- b. Motion by Lancaster, 2<sup>nd</sup> by Wallace to accept the District annual audit. **Motion Carries 3-0.**
- c. Motion by R. Wallace, 2<sup>nd</sup> by M. Rose to approve the one-time purchase of a central server and enter into monthly service agreement with Sunstate Technology Group. Costs not to exceed \$8,000 and \$3,000 respectively. **Motion carries 3-0.**
- d. Motion by M. Rose, 2<sup>nd</sup> by R. Wallace to approve the funding mechanism for refurbished fire apparatus project. This would be complete through the release of capital funds in the requested amount of \$270,000.00. **Motion carries 3-0.**
- e. Motion by C. Lancaster, 2<sup>nd</sup> by M. Rose to set a Special Business Meeting on April 6, 2017 at 4:00PM to accept the proposed line item fund reallocation to the current budget. **Motion carries 3-0.**

**10. INFORMATION ITEMS**

- a. Chief Duran updates Board on Arizona state law regarding sick leave for all employees.
- b. Chief Duran updates Board on relocation of R327 from City of Buckeye Fire Station 702.
- c. Chief Duran updates Board on Rural Metro response service contract; in attorney review.
- d. Chief Duran provides Board with monthly service level reports.
- e. Union President Alfred Medina updates Board on charities / activities.
- f. Training Chief Preston Hundley updates Board on internal academy; began on March 20<sup>th</sup>, 2017.
- g. Chairman Lancaster and Member Rose encourage BVFD Management to implement and utilize HeartFit For Duty wellness program.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team or members of the public. The Fire Board may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. §38-431.02

**11. VOTE TO GO INTO EXECUTIVE SESSION - NONE**

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel, provide direction to its staff on confidential matters subject to litigation or discuss matters pertaining to personnel matters, pursuant to A.R.S. §38-431.03(A)(1) & (A)(3).

**12. ADJOURN - 1918 hours**