



Buckeye Valley Fire District

Administrative Offices

25206 W. US Hwy 85, Buckeye AZ 85326

Phone: (623) 386-5906 Fax: (623) 386-5766

Chad Lancaster – Chairman, Roger Wallace – Clerk

Daniel Richardson – Member, Michael Rose – Member, Deron Miller – Member

Mike Duran – Fire Chief

MINUTES OF MAY 25th, 2017 REGULAR BUSINESS MEETING

1. CALL TO ORDER - **1801 hours**

2. ROLL CALL OF BOARD MEMBERS

Chad Lancaster-Chairman	PRESENT
Roger Wallace-Clerk	PRESENT
Daniel Richardson-Member	PRESENT
Michael Rose- Member	PRESENT 1805 hours
Deron Miller- Member	ABSENT

3. RECOGNITION OF GUEST(S)

Paul Bentz – HighGround, Inc.

Jim Giel – Gust Rosenfeld P.L.C.

Darrin Green – Citizen / Bond Committee Member

4. PLEDGE OF ALLEGIENCE & INVOCATION - **C. Lancaster and R. Wallace**

5. CALL TO THE PUBLIC - **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-43.1.01 (H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Chairman Lancaster moves out of order to 8a, old business.

6. FINANCIALS

- a. Motion by R. Wallace, 2nd by D. Richardson to approve of April 2017 financial statements. **Motion carries 4-0.**

7. MINUTES

- a. Unavailable to review.

8. OLD BUSINESS

- a. Motion by C. Lancaster, 2nd by M. Rose to approve general obligation bond campaign. **Motion carries 4-0.**
- b. Motion by R. Wallace, 2nd by D. Richardson to approve revised purchasing agreement with BVFD and Central Yavapai. **Motion carries 4-0.**

Chairman Lancaster moves out of order to 6, Financials.

9. NEW BUSINESS

- a. Discussion and update of draft budget for Fiscal year 2017/18.
- b. Discussion and update of SCBA IGA contract with Harquahala Fire District.
- c. Discussion and update of Fry billing contract for Fiscal year 2017/18. A study will be conducted and completed by December 2017 on requirements to bill in-house.

10. INFORMATION ITEMS

- a. Chief Duran updates Board on Sick Leave policies for eligible part-time employees. The benefit would commence on July 1, 2017.
- b. Chief Duran updates Board on Sunstate Transition project. The server will be placed at FS 326 with Al Velasquez as project manager. Phases 2 and 3 upcoming.
- c. Chief Duran discusses hiring a Human Resource contractor for redesigning classifications and pay for all positions. Completion date by end of year 2017.
- d. Chief Duran updates Board on the June 9th graduation for the new recruits. The need for 6 more hires may be required.
- e. Chief Duran provides Board with monthly service level reports.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team or members of the public. The Fire Board may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. §38-431.02

11. VOTE TO GO INTO EXECUTIVE SESSION

Motion by R. Wallace, 2nd by D. Richardson to go into executive session. Motion carries 4-0.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel, provide direction to its staff on confidential matters subject to litigation or discuss matters pertaining to personnel matters, pursuant to A.R.S. §38-431.03(A)(1) & (A)(3).

Executive Session Roll Call:

C. Lancaster

R. Wallace

D. Richardson

M. Rose

Board members reconvened into General Session at 2010 hours

Motion to adjourn by R. Wallace, 2nd by D. Richardson. Motion carries 4-0.

12. ADJOURN - **2012 hours**