



Buckeye Valley Fire District

Administrative Offices

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Deron Miller – Chairman, Roger Wallace – Clerk
Daniel Richardson – Member, Michael Rose – Member, Melanie Hardy – Member
Mike Duran-Fire Chief

MINUTES of June 25th, 2019 REGULAR FB BUSINESS MEETING

1. CALL TO ORDER **6:00 pm**

2. ROLL CALL OF BOARD MEMBERS

Deron Miller – Chairman	Present
Roger Wallace – Clerk	Present
Daniel Richardson – Member	Present
Michael Rose – Member	Absent
Melanie Hardy- Member	Present

3. RECOGNITION OF GUEST(S) **Chief Duran introduced the guests.**

Barry Aylstock, Staff Attorney
Karla Walters, Associate Broker, West USA
Tarja Panfil, Associate Broker, West USA

4. PLEDGE OF ALLEGIENCE & INVOCATION

D. Miller and R. Wallace

5. CALL TO THE PUBLIC **No response**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-43.1.01 (H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

6. FINANCIALS

a. Motion R. Wallace, 2nd D. Richardson to approve the May 2019 Financial Statements. (James Vincent Group) **Motion carries 4-0**

7. MINUTES

a. Motion D. Miller, 2nd M. Hardy to approve the Minutes of the May 15th, 2019 Special Board Meeting. **Motion carries 4-0**

- b. Motion R. Wallace, 2nd M. Hardy to approve the Minutes of the May 28th, 2019 Regular Board Meeting. **Motion carries 4-0**

8. VOTE TO GO INTO EXECUTIVE SESSION **6:10 pm**

Motion D. Miller, 2nd M. Hardy to hold an executive session, for the purpose of obtaining legal advice from the Fire District's Legal Counsel, to provide direction to its staff on confidential matters subject to litigation or discuss matters pertaining to personnel matters, pursuant to A.R.S. § 38-431.03 **Motion carries 4-0**

- a. Legal advice regarding Memorandum of Understanding for fiscal year 2019-2020.
- b. Legal advice regarding Lease Agreement with De Rito Partners, Inc. for Administration office space.

Motion D. Richardson, 2nd R. Wallace to resume regular session at 6:32. **Motion carries 4-0**

9. NEW BUSINESS – **items taken out of order: c. first; b. second; a. third; then d. and e.**

- a. Motion R. Wallace, 2nd M. Hardy to approve Resolution 1819-007 for annexation of Hickman's Farm Parcels into Buckeye Valley Fire District jurisdiction. **Motion carries 4-0**
- b. Motion M. Hardy, 2nd D. Miller to approve the lease agreement between De Rito Partners, Inc. and Buckeye Valley Fire District for administrative offices. **Motion carries 4-0**
- c. Motion R. Wallace, 2nd D. Richardson to approve the fiscal year 2019-2020 Memorandum of Understanding between the BVFD and Local 4371. **Motion carries 4-0**
- d. Motion R. Wallace, 2nd M. Hardy to approve Public posting of the FY19/20 District Budget and District Pay Plan Classification per A.R.S. § 48-805.02(A). Resolution 1819-008 cannot be approved until the Budget posting has expired. **Motion to accept the Pay Plan and table the Resolution carries 4-0**
- e. Motion D. Richardson, 2nd D. Miller to authorize the Fire Chief to sign an engagement letter with Stifel, Nicolaus & Company, Incorporated for general obligation bonds assessment. **Motion carries 4-0**

10. CHIEF'S PRESENTATION

- a. General Obligation Bonds. Chief Duran reports all projects are moving along.
- b. AMB billing update. Chief Duran reports meetings continue with staff and AMB, and the collection rate is steadily moving.
- c. Update on the merger with the City of Buckeye. Chief Duran report no change.
- d. Monthly service level reports. Chief Duran presents the reports and remarks call volume continues to increase.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team or members of the public. The Fire Board may not propose, discuss, deliberate or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

11. INFORMATION ITEMS

- a. BVFD Committee/Board Activities. Chief Duran reports the District Pension Board needs 2 members. Recruitment will be on going.
- b. Update on new Billing Office Employee. Jackie Temple reports staff is happy to welcome new employee, Alyssa Brito.
- c. L4371 Event/Charities. Mike Wanczyk reports BVFD had a joint event with the City of Buckeye and each entity raised \$1,800. Members are participating the MDA fill-the-boot program. Union members felt the MOU process was very professional and well organized.

12. ADJOURN **7:05 pm**