



# Buckeye Valley Fire District

Melanie Hardy – Chairman, Roger Wallace – Clerk,  
Daniel Richardson – Member, Mike Rose – Member, Paul Hunter – Member  
Mark Burdick – Fire Chief

*“Buckeye Valley Fire District is dedicated to safely serving with integrity, professionalism, compassion and innovation.”*

## **MINUTES OF REGULAR BUSINESS MEETING March 23rd, 2021 at 6:30 PM**

1. CALL TO ORDER      **6:37 pm**

2. ROLL CALL OF BOARD MEMBERS

|                            |                          |
|----------------------------|--------------------------|
| Melanie Hardy – Chairman   | <b>Present</b>           |
| Roger Wallace – Clerk      | <b>Present</b>           |
| Daniel Richardson – Member | <b>Via phone</b>         |
| Michael Rose – Member      | <b>Via phone and web</b> |
| Paul Hunter – Member       | <b>Present</b>           |

Gabe Buldra - James Vincent Group **Via phone and web**  
Barry M. Aylstock – Faith, Ledyard & Faith, PLC **Via web**

3. PLEDGE OF ALLEGIANCE & INVOCATION      **M. Hardy & R. Wallace**

4. CALL TO THE PUBLIC      **None**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. Special recognition and awards presentations.

- Fire Chief’s Distinguished Achievement Award – Firefighter Josh Lind  
Josh was unable to attend so this will carry over to next month.
- Retirement – Kerry Marshall  
Kerry was recognized for his 27 years with the Buckeye Valley Fire District. Happy Retirement Kerry.

6. FINANCIALS

- Motion P. Hunter, 2<sup>nd</sup> M. Hardy to approve the **February 2021** Financial Statements. **Motion carries 5-0**
- Budget Workshop update. Information only.

7. MINUTES

- Motion D. Richardson, 2<sup>nd</sup> R. Wallace to approve the Minutes of the **February 23rd, 2021** Regular Fire Board Meeting. **Motion carries 5-0**

8. VOTE TO GO INTO EXECUTIVE SESSION **7:05 pm** Motion M. Hardy, 2<sup>nd</sup> R. Wallace to go into Executive Session.  
**Motion carries 5-0**

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel pursuant to A.R.S. § 38-431.03.

- a. Legal advice from attorneys regarding First Amendment to the Employment Agreement of Chief Burdick dated November 4, 2019.
- b. Legal advice from attorneys regarding Intergovernmental Agreement for Contracted Fire Chief Services with the Sun City Fire District.
- c. Legal advice from attorneys regarding updates to BVFD Human Resources Policy Manual.

**7:21 pm** Motion R. Wallace, 2<sup>nd</sup> P. Hunter to leave Executive Session. **Motion carries 5-0**

#### 9. OLD BUSINESS

- a. Update on the removal of the manufactured home, known as "Old Fire Station 329", located in Sun City Festival. Information only.

#### 10. NEW BUSINESS

- a. Motion R. Wallace, 2<sup>nd</sup> D. Richardson to approve the First Amendment to the Employment Agreement of Chief Burdick dated November 4, 2019. **Motion carries 5-0**
- b. Motion P. Hunter, 2<sup>nd</sup> M. Hardy to approve the Intergovernmental Agreement for Contracted Fire Chief Services with the Sun City Fire District. **Motion carries 5-0**
- c. Motion M. Hardy, 2<sup>nd</sup> P. Hunter to approve the Intergovernmental Agreement Between Buckeye Valley Fire District and the Sun City Fire District for the Use of Personnel. **Motion carries 5-0**
- d. Motion R. Wallace, 2<sup>nd</sup> M. Hardy to approve a Vehicle Trade Agreement with the Buckskin Fire District. **Motion carries 5-0**
- e. Motion P. Hunter, 2<sup>nd</sup> M. Hardy to table Policy 6.11 Military Leave for further clarification. **Motion carries 5-0**  
Motion R. Wallace, 2<sup>nd</sup> P. Hunter to approve all other updates to BVFD Human Resources Policy Manual. **Motion carries 5-0**

#### 11. INFORMATION ITEMS

- a. L4371 Event/Charities. None
- b. Monthly service level reports. Chief Burdick reported a slight decrease in call volume and stated all times remain compliant.
- c. COVID-19 Update. Chief Burdick reported numbers are going down and we currently only have one active member diagnosed with COVID.
- d. General District updates. Chief Burdick commended all who fought the Hickman Fire.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team, or members of the public. The Fire Board may not propose, discuss, deliberate, or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

12. ADJOURN **8:10 pm** Motion D. Richardson, 2<sup>nd</sup> R. Wallace. **Motion carries 5-0**