



Buckeye Valley Fire District

Melanie Hardy – Chairman, Roger Wallace – Clerk,
Daniel Richardson – Member, Mike Rose – Member, Paul Hunter – Member
Mark Burdick – Fire Chief

“Buckeye Valley Fire District is dedicated to safely serving with integrity, professionalism, compassion and innovation.”

REGULAR BUSINESS MINUTES June 22nd, 2021

APPROVED
July 27th 2021
8:13

1. CALL TO ORDER **6:34pm**

2. ROLL CALL OF BOARD MEMBERS

Melanie Hardy – Chairman	Present
Roger Wallace – Clerk	Present
Daniel Richardson – Member	Present by Phone
Michael Rose – Member	Absent
Paul Hunter – Member	Present by Phone

Gabe Buldra - James Vincent Group	Present
Sara Simonton - James Vincent Group	Present

Barry M. Aylstock – Faith, Ledyard & Faith, PLC **Absent by Request**

3. PLEDGE OF ALLEGIANCE & INVOCATION **Roger Wallace**

4. CALL TO THE PUBLIC **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. Special recognition and awards presentations. **NONE**

6. FINANCIALS

- a. Gabe Buldra, Principle with the James Vincent Group (JVG) presented the May Financial statements as well as informed the Fire Board of the DHS posting the request for ambulance service rate increase, with anyone contesting the increase to do so within 30 days of the notice (July 15th deadline). Motion by R. Wallace, 2nd by M. Hardy to approve the **May 2021** Financial Statements. **Motion carries 4-0**
- b. Gabe Buldra presented the Fire Board with **FY 2021/2022** Annual Budget and advised of the Buckeye Valley Fire District Budget being posted on BVFD website over the 20-day legal requirement, and received no questions, comments or concerns from the public. Motion by R. Wallace, 2nd by M. Hardy to approve the FINAL adoption of the **FY 2021/2022** Annual Budget. **Motion carries 4-0**

7. MINUTES

- a. Motion by R. Wallace, 2nd by D. Richardson to approve the Minutes of the **May 25th, 2021** Regular Fire Board Meeting. **Motion carries 4-0**

8. OLD BUSINESS

- a. Policy 6.11 Military Leave. Fire Board Chair M. Hardy had policy reviewed by an outside source, there were no questions, or issues that needed to be resolved. Motion by R. Wallace, 2nd by P. Hunter to approve Policy 6.11 Military Leave. **Motion carries 4-0**

9. EXECUTIVE SESSION

BVFD attorney Barry Aylstock advised Fire Chief M. Burdick of no need for Executive Session.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel pursuant to A.R.S. § 38-431.03.

- a. Legal advice from attorneys regarding Policy 6.04 Sick Leave changes. **(See item 10. c. below)**
- b. Legal advice from attorneys regarding the two-year Memorandum of Understanding (MOU 2021-2023) between Buckeye Valley Fire District and United West Valley Firefighters L4371. **(See item 10. e. below)**

10. NEW BUSINESS

- a. Chief M. Burdick presented and informed the Fire Board (FB) of negotiations conducted by Assistant Chief Hester and Communication Division Chief Jon Lacy with the Sunstate Technology Group. Conclusion was a positive outcome with reduced fees and a term clause added. Motion by M. Hardy 2nd by P. Hunter to approve the new Sunstate Technology Group Agreement (Quote# BB003822). **Motion carries 4-0**
- b. Chief M. Burdick presented and informed the FB of Kno2 subscription to be added to the current contract with Image Trend to facilitate communications with receiving hospitals and to alleviate return to service in a timely manner. Motion by M. Hardy 2nd by R. Wallace to approve the annual subscription of Kno2 Image Trend software. **Motion carries 4-0**
- c. Discussion and possible action to approve the Policy 6.04 Sick Leave changes. **BVFD attorney Barry Aylstock advised to table until next meeting, for further review.** Motion by R. Wallace, 2nd by M. Hardy to table. **Motion carries 4-0**
- d. Discussion and possible action to approve the Policy 6.05 Vacation Leave changes. **BVFD attorney Barry Aylstock advised to table until next meeting, for further review.** Motion by R. Wallace, 2nd by M. Hardy to table. **Motion carries 4-0**
- e. Fire Board packet was emailed to Fire Board on June 17th, 2021, which included the MOU 2021-2023 for review. Fire Board had no questions. Motion by M. Hardy and 2nd by R. Wallace to approve the two-year Memorandum of Understanding (MOU 2021-2023) between Buckeye Valley Fire District and United West Valley Firefighters L4371. **Motion carries 4-0**

11. INFORMATION ITEMS

- a. President Dean Mitchell informed the Fire Board of a \$3000 donation by APS as well as many charity events to raise funds for the L4371 Charities. He also informed the board of a few changes in L4371 such as, Executive board change of Vice President Mike Wanczyk stepping down. To which Captain/CEP Jesse Ellerbee was appointed to the Vice President open seat until November 2022 elections. He also announced Skyler Tridle becoming the L4371 Charities Chairman.

- b. Fire Chief M. Burdick presented the Fire Board with the Monthly service level reports.
- c. Fire Chief M. Burdick informed the Fire Board of the decrease of calls and transports of COVID-19.
- d. Fire Chief M. Burdick informed/reminded the Fire Board of the of the implementation of the joint staff rescue in Harquahala Valley beginning in July. As well as standing up a two-person unit to provide service in the Arlington/Palo Verde area.

Fire Chief M. Burdick informed the Fire Board of Wildland deployments.

Fire Chief M. Burdick informed the Fire Board of JVG accountant Gabe Buldra will be presenting the PSPRS Funding Policy. Gabe Buldra explained the content and history of the statutory requirements to fulfill the Pension Funding Policy as well as informing them that action needed to be taken by the Fire Board to move forward. Action taken at Fire Board meeting of June 22nd, 2021, under Item 11e. Motion by R. Wallace, 2nd, M. Hardy to approve to fund the Unfunded Actuarial Accrued Liability and reach the goal by June 30th, 2036. Fire Board aware of action and discussion made in Informational Items (11e. Districts Updates) Fire board acknowledges and approves. **Motion carries 4-0**

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team, or members of the public. The Fire Board may not propose, discuss, deliberate, or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

12. ADJOURN

Motion by R. Wallace 2nd, by P. Hunter, to adjourn Fire Board meeting at 7:18pm. No further questions or discussions by Fire Board and Staff.

Next Fire board meeting to be held July 27th, 2021