



Buckeye Valley Fire District

ORIGINAL

Melanie Hardy – Chairman, Roger Wallace – Clerk,
Daniel Richardson – Member, Mike Rose – Member, Paul Hunter – Member
Mark Burdick – Fire Chief

“Buckeye Valley Fire District is dedicated to safely serving with integrity, professionalism, compassion and innovation.”

**MINUTES
OF
July 27th, 2021 at 6:30 PM
REGULAR BUSINESS MEETING**

APPROVED
August 24th, 2021

1. CALL TO ORDER **6:44 pm**

2. ROLL CALL OF BOARD MEMBERS

Melanie Hardy – Chairman	PRESENT
Roger Wallace – Clerk	PRESENT
Daniel Richardson – Member	PRESENT
Michael Rose – Member	PRESENT
Paul Hunter – Member	PRESENT

Gabe Buldra - James Vincent Group	Teleconference
Barry M. Aylstock – Faith, Ledyard & Faith, PLC	Teleconference

3. PLEDGE OF ALLEGIANCE & INVOCATION **Roger Wallace**

4. CALL TO THE PUBLIC **NONE**

This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment, will be limited to directing Staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

5. Special recognition and awards presentations.

Quarterly Award presented to Logan Lambert with recognition certificate and a \$50 dollar gift card. Logan Lambert donated the gift card to L4371 Charities. Lambert’s supervisor, Shawn Murphy, present to express his gratitude for Lambert’s above and beyond job performance.

6. FINANCIALS

- a. CFO Gabe Buldra informed the Board of the Ambulance rate increase application approval from DHS as well as explained the June Financial statement.
Motion by M. Hardy, 2nd by P. Hunter to approve the **June 2021** Financial Statements. **Motion carries 5-0**

7. MINUTES

- a. Motion by R. Wallace, 2nd by P. Hunter to approve the Minutes of the **June 22nd, 2021** Regular Fire Board Meeting. **Motion carries 5-0**

8. EXECUTIVE SESSION

Motion by R. Wallace, 2nd by M. Hardy to go into Executive Session at 7:00pm. Motion carries 5-0

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the Fire District's Legal Counsel pursuant to A.R.S. § 38-431.03.

- a. Legal advice regarding recent personnel matter. The Board will receive legal advice from the District's Attorney relevant to recent disciplinary action involving an employee.
- b. Legal advice regarding Human Resources Policy Manual updates to Earned Paid Sick Time, Supplemental Sick Leave, and Vacation Leave.

Motion by R. Wallace, 2nd by M. Hardy to go into Executive Session at 7:45pm. Motion carries 5-0

9. NEW BUSINESS

- a. Motion by M. Rose, 2nd by M. Hardy to approve the Resolution 2122-001, Buckeye Valley Fire District Master Training Agreement with the City of Phoenix Fire Department. Chief M. Burdick explained the training necessity for mutual training. **Motion carries 5-0**
- b. Motion by M. Rose, 2nd by D. Richardson to approve the Buckeye Valley Fire Board monthly meeting to begin at 6:00 PM from the current 6:30 PM start time. **Motion carries 5-0**
- c. Motion by P. Hunter, 2nd by R. Wallace to approve Chief M. Burdick to research, review Arizona State Statutes and guidelines and provide adequate information on an attendance policy for the Fire Board. **Motion carries 5-0**
- d. Motion by R. Wallace, 2nd by P. Hunter to approve the Human Resources Policy Manual updates to Earned Paid Sick Time, Supplemental Sick Leave, and Vacation Leave. Policies reviewed and discussed in Executive Session. **Motion carries 5-0**

10. INFORMATION ITEMS

- a. Chief M. Burdick presented brief information on L4371 Event/Charities provide by S. Mendoza.
- b. Chief M. Burdick presented BVFD Monthly service level reports and informed the Board of response times and number of calls to outside BVFD jurisdiction and increase of Covid-19 calls.
- c. Chief M. Burdick directed EMS Division Chief J. Jessamine to inform the Board on COVID-19 Update and current CDC guidelines. BVFD Fire Board directed Chief M. Burdick to follow CDC guidelines for all BVFD employees.
- d. Chief M. Burdick and Division Chief J. Jessamine informed the Board of outstanding performance of M324 above and beyond performance of crews. Receiving praise from hospital staff of transport to their facility for appropriate treatment, facilitating patient care. BVFD responded to house fire with multiple pets of various species, providing rescue breathing to some pets, BUC and Goodyear Fire also assisted BVFD in the house fire.

Comments, commendations, report on current events and presentations by Fire Board Chairman, Fire Board Members, Leadership Team, or members of the public. The Fire Board may not propose, discuss, deliberate, or take any legal action on the information presented pursuant to A.R.S. § 38-431.02.

11. ADJOURN

Motion by R. Wallace, 2nd by D. Richardson to adjourn meeting at 8:10pm

Motion carries 5-0